

VILLAGE OF WILSON, LOUISIANA

FINANCIAL STATEMENTS
WITH SUPPLEMENTARY INFORMATION

JUNE 30, 2012

Mayor
Marilyn Broadway

Board of Alderwomen
Georgia Honore
Harriett Sensley
Eunice Smiley

**VILLAGE OF WILSON, LOUISIANA
BASIC FINANCIAL STATEMENTS
WITH SUPPLEMENTARY INFORMATION
JUNE 30, 2012**

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**VILLAGE OF WILSON, LOUISIANA
BASIC FINANCIAL STATEMENTS
WITH SUPPLEMENTARY INFORMATION
JUNE 30, 2012**

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BASIC FINANCIAL STATEMENTS

MARY SUE STAGES, CPA
A PROFESSIONAL ACCOUNTING CORPORATION

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3121 Van Buren Street, Suite A
P. O. Box 30
Baker, Louisiana 70704-0030
Phone (225) 775-4982 * Fax (225) 775-4912
mstages@butlercpa.brcoxmail.com

Louisiana Society of Certified Public Accountants
American Institute of Certified Public Accountants
Association of Governmental Accountants
Governmental Audit Quality Control Center

INDEPENDENT ACCOUNTANTS' REVIEW REPORT

The Honorable Marilyn Broadway, Mayor
and Board of Alderpersons
Village of Wilson, Louisiana
P. O. Box 40
Wilson, Louisiana 70789

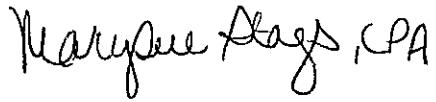
We have reviewed the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Village of Wilson, Louisiana as of and for the year ended June 30, 2012, which collectively comprise the Village's basic financial statements, as listed in the table of contents. These financial statements are the responsibility of the Village's management.

Our review was conducted in accordance with *Statements on Standards for Accounting and Review Services* issued by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards* issued by the Comptroller General of the United States of America. A review consists principally of inquiries of the Village's personnel and analytical procedures applied to financial data. It is substantially less in scope than an audit in accordance with generally accepted auditing standards, the objective of which is the expression of an opinion regarding the financial statements taken as a whole. Accordingly, we do not express such an opinion.

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with generally accepted accounting principles.

In accordance with the *Louisiana Governmental Audit Guide* and the provisions of state law, we have issued a report, dated December 12, 2012, on the results of our agreed-upon procedures.

Management's discussion and analysis and the budgetary comparison information are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. Such information has not been subjected to the inquiry and analytical procedures applied in the review of the basic financial statements, but were compiled from information that is the representation of management, without audit or review. Accordingly, we do not express an opinion or any other form of assurance on the supplementary information.

A handwritten signature in black ink that reads "Mary Sue Stages, CPA". The signature is written in a cursive, flowing style.

Mary Sue Stages, CPA
A Professional Accounting Corporation
Baker, LA
December 12, 2012

REQUIRED SUPPLEMENTAL INFORMATION
(PART 1 OF 2)

VILLAGE OF WILSON, LOUISIANA
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2012

Management's discussion and analysis (MD&A) is a required element of the reporting model adopted by the Government Accounting Standards Board (GASB) in their Statement No. 34. Its purpose is to provide an overview of the financial activities of the Village based on currently known facts, decisions or conditions.

THE VILLAGE AS A WHOLE

This past year, we did some work on the water well. We purchased an automatic switch, and we are in the process of placing it on the well. We had problems with our old truck, so we decided to purchase a nice used one. This coming year, we are planning on working on more water lines and fire hydrants. We are also in the process of looking into raising the water and sewer fees.

The government-wide financial statements present financial information for all activities of the Village from an economic resources measurement focus using the accrual basis of accounting. They present governmental activities, such as public safety and general government, separately from business-type activities that include water and sewer services.

The Village's combined net assets as of June 30, 2012 and 2011 were:

	<u>2012</u>	<u>2011</u>
Invested in capital assets, net of related debt	\$1,296,654.25	\$1,363,171.23
Unrestricted	<u>37,893.95</u>	<u>115,291.94</u>
Total Net Assets	<u>1,334,548.20</u>	<u>1,478,463.17</u>

GOVERNMENTAL ACTIVITIES

Governmental funds, which include general government, public safety and streets and sidewalks, ended the current year with \$452,529 in net assets, a decrease from the prior year of \$37,624.

A summary of net assets and the changes thereof are presented below.

Summary of Net Assets

	<u>2012</u>	<u>2011</u>
Current and other assets	\$ 143,772.09	\$ 126,480.57
Capital assets, net	<u>360,136.73</u>	<u>390,531.99</u>
Total Assets	<u>503,908.82</u>	<u>517,012.56</u>
Current and other liabilities	<u>51,380.26</u>	<u>26,859.62</u>

**VILLAGE OF WILSON, LOUISIANA
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2012**

Net Assets:

Invested in capital assets, net of related debt	390,531.99	390,531.99
Unrestricted	<u>99,620.95</u>	<u>99,620.95</u>
Total Net Assets	<u>490,152.24</u>	<u>490,152.24</u>

Summary of Changes in Net Assets

	<u>2012</u>	<u>2011</u>
Charges for services	\$ 63,788.52	\$ 79,804.37
Capital grants and contributions	.00	10,000.00
Operating grants and contributions	.00	11,799.95
General revenues and transfers	<u>113,771.84</u>	<u>102,315.86</u>
Total Revenues/Transfers	177,560.36	203,920.18
General government	59,938.62	104,420.11
Public safety	72,272.34	103,234.18
Public works	<u>82,973.78</u>	<u>59,023.91</u>
Total Expenses	<u>215,184.74</u>	<u>266,678.20</u>
Change in Net Assets	<u>(37,624.38)</u>	<u>(62,758.02)</u>

The comparison of budgeted revenues to actual amounts for the general fund was negative by \$15,803. This was primarily a result of anticipated grants that were not received. Expenditures for the general fund were \$2,798 less than anticipated.

Actual revenues of the streets and sidewalks fund were \$2,436 less than budgeted amounts. Expenditures were \$16,013 less than budgeted amounts, but still the result of change in fund balances was positive by \$13,577.

BUSINESS-TYPE ACTIVITIES

Proprietary funds, that include water and sewer services, experienced an operating loss of \$101,448. Included in this loss is \$39,728 in depreciation, which is a non-cash expense. Activity is summarized below.

Summary of Net Assets

	<u>2012</u>	<u>2011</u>
Current and other assets	\$ 41,705.67	\$ 67,072.43
Capital assets, net	<u>936,517.52</u>	<u>972,639.24</u>
Total Assets	978,223.19	1,039,711.67

**VILLAGE OF WILSON, LOUISIANA
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2012**

Current and other liabilities	<u>96,203.55</u>	<u>51,401.44</u>
Net Assets:		
Invested in capital assets, net of related debt	936,517.52	972,639.24
Unrestricted	<u>(54,497.88)</u>	<u>15,670.99</u>
Total Net Assets	<u>882,019.64</u>	<u>988,310.23</u>

Summary of Changes in Net Assets

	<u>2012</u>	<u>2011</u>
Charges for services	\$ 81,998.02	\$ 76,557.10
Transfers	(11,400.71)	33,006.01
Non-operating revenues	<u>6,558.40</u>	<u>21,374.86</u>
Total Revenues	77,155.71	130,937.97
Operating expenses	<u>183,446.30</u>	<u>193,584.57</u>
Change in Net Assets	<u>(106,290.59)</u>	<u>(62,646.60)</u>

ADDITIONAL INFORMATION

This financial report is designed to provide a general overview of the Village's finances, comply with finance-related laws and regulations and demonstrate the Village's commitment to public accountability. Any questions or requests for additional information can be obtained by calling (225) 629-5415 or writing to P. O. Box 40, Wilson, Louisiana 70789.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

VILLAGE OF WILSON, LOUISIANA
STATEMENT OF NET ASSETS
JUNE 30, 2012

	<u>Governmental</u> <u>Activities</u>	<u>Business-type</u> <u>Activities</u>	<u>Total</u>
<u>ASSETS</u>			
Cash and cash equivalents	\$ 84,363.89	\$ 13,953.99	\$ 98,317.88
Investments	4,217.96	-	4,217.96
Due from other funds	40,917.97	-	40,917.97
Receivables, net	14,272.27	10,590.24	24,862.51
Restricted assets	-	17,161.44	17,161.44
Capitals assets, net	360,136.73	936,517.52	1,296,654.25
	<hr/>		
Total Assets	503,908.82	978,223.19	1,482,132.01
<u>LIABILITIES</u>			
Accounts payable	17,839.93	36,826.34	54,666.27
Payroll tax withholdings/payable	3,888.92	-	3,888.92
Due to other funds	-	40,917.97	40,917.97
Due to other governmental agencies	23,816.41	1,297.80	25,114.21
Deferred revenue	5,835.00	-	5,835.00
Payables from restricted assets			
Customer deposits	-	17,296.44	17,296.44
	<hr/>		
Total Liabilities	51,380.26	96,338.55	147,718.81
<u>NET ASSETS</u>			
Invested in capital assets, net			
of related debt	360,136.73	936,517.52	1,296,654.25
Unrestricted	92,391.83	(54,497.88)	37,893.95
	<hr/>		
Total Net Assets	452,528.56	882,019.64	1,334,548.20
	<hr/>		

See Accompanying Notes and Independent Accountants' Review Report

VILLAGE OF WILSON, LOUISIANA
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2012

Functions/Programs	Program Revenues			Net Revenues (Expenses)			
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total
Governmental Activities							
General government	\$ 59,938.62	\$ -	\$ -	\$ -	\$ (59,938.62)	\$ -	\$ (59,938.62)
Public safety	72,272.34	63,788.52	-	-	(8,483.82)	-	(8,483.82)
Public works	82,973.78	-	-	-	(82,973.78)	-	(82,973.78)
Total Governmental Activities	215,184.74	63,788.52	-	-	(151,396.22)	-	(151,396.22)
Business-type Activities							
Water	140,328.65	61,688.05	5,438.40	-	-	(73,202.20)	(73,202.20)
Sewer	43,117.65	20,309.97	-	-	-	(22,807.68)	(22,807.68)
Total Business-type Activities	183,446.30	81,998.02	5,438.40	-	-	(96,009.88)	(96,009.88)
Total Primary Government	398,631.04	145,786.54	5,438.40	-	(151,396.22)	(96,009.88)	(247,406.10)
General Revenues and Transfers							
		Taxes, licenses and fees			124,243.58	-	124,243.58
		Investment earnings			582.97	-	582.97
		Other general revenues/transfers, net			(11,054.71)	(10,280.71)	(21,335.42)
		Total General Revenues			113,771.84	(10,280.71)	103,491.13
		Change in Net Assets			(37,624.38)	(106,290.59)	(143,914.97)
		Net Assets, beginning			490,152.94	988,310.23	1,478,463.17
		Net Assets, ending			452,528.56	882,019.64	1,334,548.20

See Accompanying Notes and Independent Accountants' Review Report

FUND FINANCIAL STATEMENTS

VILLAGE OF WILSON, LOUISIANA
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2012

	<u>General</u>	<u>Streets and Sidewalks</u>	<u>Total Governmental Funds</u>
<u>ASSETS</u>			
Cash and cash equivalents	\$ 67,934.88	\$ 16,429.01	\$ 84,363.89
Investments	-	4,217.96	4,217.96
Due from other funds	20,102.31	20,815.66	40,917.97
Receivables, net			
Franchise fees	3,490.28	-	3,490.28
Sales taxes	-	10,654.27	10,654.27
Other receivables	-	127.72	127.72
			<hr/>
TOTAL ASSETS	91,527.47	52,244.62	143,772.09
			<hr/>
<u>LIABILITIES AND FUND BALANCES</u>			
Liabilities			
Accounts payable	17,839.93	-	17,839.93
Payroll tax withholdings/payable	3,888.92	-	3,888.92
Due to other governmental agencies	23,816.41	-	23,816.41
Deferred revenue	5,835.00	-	5,835.00
			<hr/>
Total Liabilities	51,380.26	-	51,380.26
Fund Balances			
Restricted	-	52,244.62	52,244.62
Committed for fire protection	16,871.77	-	16,871.77
Committed for police protection	20,479.66	-	20,479.66
Unassigned	2,795.78	-	2,795.78
			<hr/>
Total Fund Balances	40,147.21	52,244.62	92,391.83
			<hr/>
TOTAL LIABILITIES AND FUND BALANCES	91,527.47	52,244.62	143,772.09
			<hr/>

See Accompanying Notes and Independent Accountants' Review Report

VILLAGE OF WILSON, LOUISIANA
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE GOVERNMENT-WIDE STATEMENT OF NET ASSETS
JUNE 30, 2012

Total Fund Balances - Total Governmental Funds	\$ 92,391.83
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Amounts reported for governmental activities in the
Statement of Net Assets are different because:

Capital assets used in governmental activities are not current financial resources and, therefore, are not reported in the Governmental Funds Balance Sheet	<u>360,136.73</u>
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Total Net Assets - Governmental Activities	<u><u>452,528.56</u></u>
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VILLAGE OF WILSON, LOUISIANA
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2012

	General	Streets and Sidewalks	Total Governmental Funds
REVENUES			
Sales taxes	\$ 30,180.04	\$ 63,646.47	\$ 93,826.51
Franchise fees	18,222.29	-	18,222.29
Occupational licenses	12,194.78	-	12,194.78
Fines	63,788.52	-	63,788.52
Investment earnings	-	582.97	582.97
Other revenues	311.00	35.00	346.00
Total Revenues	124,696.63	64,264.44	188,961.07
EXPENDITURES			
General government	66,905.56	-	66,905.56
Public safety			
Police	65,296.62	-	65,296.62
Public works	-	48,981.30	48,981.30
Capital outlay	-	3,606.00	3,606.00
Total Expenditures	132,202.18	52,587.30	184,789.48
Excess of Revenues over Expenditures	(7,505.55)	11,677.14	4,171.59
OTHER FINANCING SOURCES (USES)			
Transfers	(11,400.71)	-	(11,400.71)
Change in Fund Balances	(18,906.26)	11,677.14	(7,229.12)
Fund Balances, beginning	59,053.47	40,567.48	99,620.95
Fund Balances, ending	40,147.21	52,244.62	92,391.83

See Accompanying Notes and Independent Accountants' Review Report

**VILLAGE OF WILSON, LOUISIANA
RECONCILIATION OF THE STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2012**

Net Change in Fund Balances - Total Governmental Funds	\$ (7,229.12)
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Amounts reported for governmental activities in the
Statement of Activities are different because:

Governmental funds report capital outlays as expenditures.
However, in the Statement of Activities, the cost of those
assets is allocated over their estimated useful lives as
depreciation expense. This is the amount by which
depreciation differed from capital outlay charged
in the current period.

(30,395.26)

Change in Net Assets - Governmental Activities	<u><u>(37,624.38)</u></u>
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VILLAGE OF WILSON, LOUISIANA
BALANCE SHEET
PROPRIETARY FUNDS
JUNE 30, 2012

	<u>Business-type Activities</u>
	<u>Enterprise Funds</u>
<u>ASSETS</u>	<u>Water and Sewer</u>
Current Assets	
Cash and cash equivalents	\$ 13,953.99
Accounts receivable, net	6,848.21
Unbilled receivables	3,629.55
Accrued interest receivable	112.48
	<hr/>
Total Current Assets	24,544.23
Restricted Assets	
Cash and cash equivalents	11,442.07
Investments	5,719.37
	<hr/>
Total Restricted Assets	17,161.44
Non-Current Assets	
Capital Assets	
Buildings and improvements	13,580.00
Vehicles	3,606.00
Equipment	44,845.88
Water system	781,365.66
Sewer system	745,423.33
Furniture and fixtures	2,541.29
Less: Accumulated depreciation	(654,844.64)
	<hr/>
Total Non-Current Assets	936,517.52
	<hr/>
TOTAL ASSETS	978,223.19
	<hr/> <hr/>

Continued

VILLAGE OF WILSON, LOUISIANA
BALANCE SHEET (Continued)
PROPRIETARY FUNDS
JUNE 30, 2012

	<u>Business-type Activities</u>
	<u>Enterprise Funds</u>
<u>LIABILITIES</u>	<u>Water and Sewer</u>
Current Liabilities	
Accounts payable	\$ 36,826.34
Due to other governmental agencies	1,297.80
Due to other funds	<u>40,917.97</u>
Total Current Liabilities	79,042.11
Non-Current Liabilities	
Payables from restricted assets	
Customer deposits	<u>17,161.44</u>
Total Liabilities	96,203.55
<u>NET ASSETS</u>	
Invested in capital assets, net of related debt	936,517.52
Unrestricted	<u>(54,497.88)</u>
Total Net Assets	<u>882,019.64</u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>978,223.19</u></u>

See Accompanying Notes and Independent Accountants' Review Report

**VILLAGE OF WILSON, LOUISIANA
STATEMENT OF REVENUES, EXPENSES AND
CHANGES IN NET ASSETS
PROPRIETARY FUNDS
YEAR ENDED JUNE 30, 2012**

	<u>Business-type Activities</u>
	<u>Enterprise Funds</u>
	<u>Water and Sewer</u>
OPERATING REVENUES	
Water sales and service	\$ 61,688.05
Sewer sales and service	<u>20,309.97</u>
Total Operating Revenues	81,998.02
OPERATING EXPENSES	
Personal services	91,175.57
Employee and related expenses	17,513.23
Occupancy	17,914.06
Administrative	17,115.71
Depreciation	<u>39,727.73</u>
Total Operating Expenses	<u>183,446.30</u>
Operating Loss	(101,448.28)
NON-OPERATING REVENUES (EXPENSES)	
Grants and other contributions	5,438.40
Other revenues	1,120.00
Transfers	<u>(11,400.71)</u>
Total Non-Operating Revenues (Expenses)	<u>(4,842.31)</u>
Change in Net Assets	(106,290.59)
Total Net Assets, beginning	<u>988,310.23</u>
Total Net Assets, ending	<u><u>882,019.64</u></u>

See Accompanying Notes and Independent Accountants' Review Report

VILLAGE OF WILSON, LOUISIANA
STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
YEAR ENDED JUNE 30, 2012

	<u>Business-type Activities</u>
	<u>Enterprise Funds</u>
	<u>Water and Sewer</u>
CASH FLOWS FROM OPERATING ACTIVITIES	
Cash received from customers	\$ 86,876.30
Cash paid to employees for services	(17,513.23)
Cash paid to suppliers for goods and services	<u>(113,916.19)</u>
Net Cash Used for Operating Activities	(44,553.12)
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES	
Proceeds from grantors	5,438.40
Transfers between funds	(11,400.71)
Proceeds from other funds	<u>32,647.95</u>
Net Cash Provided by Non-Capital Financing Activities	26,685.64
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Proceeds from sale of capital assets	1,120.00
Acquisition of capital assets	<u>(3,606.00)</u>
Net Cash Used for Capital and Related Financing Activities	(2,486.00)
CASH FLOWS FROM INVESTING ACTIVITIES	
Certificates of deposit redeemed/reinvested	<u>21,368.78</u>
Net Cash Provided by Investing Activities	<u>21,368.78</u>
Net Increase in Cash and Cash Equivalents	1,015.30
Cash and Cash Equivalents, Beginning of Year	<u>24,380.76</u>
Cash and Cash Equivalents, End of Year	<u><u>25,396.06</u></u>

Continued

VILLAGE OF WILSON, LOUISIANA
STATEMENT OF CASH FLOWS (Continued)
PROPRIETARY FUNDS
YEAR ENDED JUNE 30, 2012

Business-type Activities
Enterprise Funds
Water and Sewer

RECONCILIATION OF OPERATING LOSS TO NET CASH
USED FOR OPERATING ACTIVITIES:

Operating loss	\$ (111,279.82)
Adjustments to Reconcile Operating Loss to Net Cash Used for Operating Activities:	
Depreciation	39,727.72
(Increase) decrease in assets:	
Accounts receivable	5,013.28
Increase (decrease) in liabilities:	
Accounts payable	22,120.70
Customer deposits	<u>(135.00)</u>
Total Adjustments	<u>66,726.70</u>
Net Cash Used for Operating Activities	<u><u>(44,553.12)</u></u>

BALANCE SHEET PRESENTATION OF CASH

Current Assets:	
Cash and cash equivalents	13,953.99
Restricted Assets:	
Cash and cash equivalents	<u>11,442.07</u>
Cash and Cash Equivalents, end of year	<u><u>25,396.06</u></u>

See Accompanying Notes and Accountants' Review Report

NOTES TO FINANCIAL STATEMENTS

VILLAGE OF WILSON, LOUISIANA
INDEX TO NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2012

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VILLAGE OF WILSON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

INTRODUCTION

The Village of Wilson, Louisiana (hereafter referred to as the Village) was created under the provisions of the Lawrason Act, La. Revised Statute 33:321-463, in 1960. Therefore, it operates under a Mayor-Board of Aldermen form of government.

The Mayor and three Alderpersons are elected at large every four years by the citizens of the Village. They are compensated for their services.

The purpose of the municipality is to promote the general welfare and the safety, health, peace, good order, comfort, convenience and morals of its inhabitants.

The Village is situated in the northwest part of East Feliciana Parish. It is approximately 28.5 square miles in size with a population of 668 persons. Within the boundaries are approximately 10 miles of roads maintained by the Village. It serves an average of 298 water and sewer customers and employs 6 persons.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting and reporting practice of the Village conforms to generally accepted accounting principles as applicable to governments. Such accounting and reporting procedures also conform to the requirements of La. Revised Statute 24:513 and to the guidelines set forth in the *Louisiana Governmental Audit Guide*, and to the industry audit guide, *Audits of State and Local Governmental Units*.

The following is a summary of certain significant accounting policies:

Financial Reporting Entity: Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification) established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. For financial reporting purposes, in conformance with GASB Codification Section 2100, the Village includes all funds which are controlled by or dependent on the Village which was determined on the basis of oversight responsibility, including accountability for fiscal and budget matters, designation of management or governing authority and authority to issue debt. Certain units of local government over which the Village exercises no oversight responsibility, such as the parish police jury, parish school board, other independently elected officials, and other municipalities within the parish, are excluded from the accompanying financial statements. These units of government are considered separate reporting entities and issue financial statements separate from those of the Village.

VILLAGE OF WILSON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

Government-Wide Accounting: In accordance with Government Accounting Standards Boards Statement No. 34, the Village has presented a Statement of Net Assets and Statement of Activities for the Village as a whole. These statements include the primary government and its component units, if applicable, with the exception of fiduciary funds. Those funds are reported separately. Government-wide accounting is designed to provide a more comprehensive view of the government's operations and financial position as a single economic entity.

Government-wide statements distinguish between governmental-type and business-type activities. Governmental activities are those financed through taxes, intergovernmental revenues and other non-exchange revenues and are usually reported in governmental and internal service funds. Business activities are financed in whole or in part through fees charged for goods or services to the general public and are usually reported in proprietary funds.

Policies specific to the government-wide statements are as follows:

Eliminating Internal Activity

Interfund receivables and payables are eliminated in the Statement of Net Assets except for the net residual amounts due between governmental and business-type activities. These are presented as internal balances. The allocation of overhead expenses from one function to another, or within the same function, is eliminated in the Statement of Activities. Allocated expenses are reported by the function to which they were allocated.

Capitalizing Assets

Tangible and/or intangible assets used in operations with an initial useful life that extends beyond one year are capitalized. Infrastructure assets such as roads and bridges are also capitalized. Capital assets are recorded at their historical cost and are depreciated using the straight-line method of depreciation over their estimated useful lives. They are reported net of accumulated depreciation on the Statement of Net Assets. Depreciation of contributed assets of proprietary funds is charged against contributed capital as opposed to unrestricted net assets.

Under the requirements of GASB Statement No. 34, the Village is considered a Phase 3 government, as its total annual revenues are less than \$10 million. Such governments were not required to report major general infrastructure assets retroactively. The Village opted not to retroactively report these types of capital assets.

Program Revenues

The Statement of Activities presents three categories of program revenues – (1) charges for services; (2) operating grants and contributions; and (3) capital grants and contributions. Charges for services are those revenues arising from charges to customers who purchase, use or directly benefit from goods and services provided by the Village. Grants and contributions, whether operating or capital in nature, are revenues arising from receipts that are restricted for a specific use.

VILLAGE OF WILSON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

Indirect Expenses

Expenses are reported according to function except for those that meet the definition of special or extraordinary items. Direct expenses are specifically associated with a service or program. Indirect expenses include general government or administration that cannot be specifically traced to a service or program. Governments are not required to allocate indirect expenses to other functions, and the Village has chosen not to do so.

Operating/Non-Operating Revenues

Proprietary funds separately report operating and non-operating revenues. Revenues from transactions of the Village's operation of providing water and sewer services are considered operating revenues. All other revenues, which are reported as cash flows from capital or non-capital financing and investing, are reported as non-operating revenues.

Restricted Net Assets

Restricted net assets are those for which a constraint has been imposed either externally or by law. The Village recognizes the use of restricted resources for expenditures that comply with the specific restrictions. Restricted resources are exhausted before unrestricted net assets are used.

Fund Accounting: The Village uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

A fund is a separate entity with a self-balancing set of accounts. Funds of the Village are classified into two categories: governmental and proprietary. Each category, in turn, is divided into separate fund types. The fund classifications and a description of each existing fund type follow:

Governmental Funds: Governmental funds account for all or most of the Village's general activities, including the collection and disbursement of specific or legally restricted monies, the acquisition or construction of general fixed assets, and the servicing of general long-term obligations. Governmental funds include:

1. General Fund – is the general operating fund of the Village and accounts for all financial resources, except those required to be accounted for in other funds.
2. Special Revenue Funds – account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

Proprietary Funds: Proprietary funds account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Proprietary funds differ from governmental funds in that their focus is on income measurement, which, together with the maintenance of equity, is an important financial indicator.

VILLAGE OF WILSON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

Proprietary funds include:

1. Enterprises Funds – account for operations (a) where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Basis of Accounting/Measurement Focus: The accounting and financial reporting treatment applied to a fund is determined by the type of financial statement presentation.

The government-wide statements are reported using an economic resources measurement focus and the accrual basis of accounting. With this measurement focus, all assets and liabilities associated with the operation of governmental-type and business-type activities are included in the statement of net assets. Revenues are recognized when earned, and expenses are recognized at the time the liabilities are incurred in the statement of activities. In these statements, capital assets are reported and depreciated in each fund.

This same measurement focus and basis of accounting is used by proprietary funds in the fund statements. However, all governmental funds are reported using a current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements present increases and decreases in net current assets. Expenditures for capital assets are reported as current expenses, and such assets are not depreciated.

Budgets and Budgetary Accounting: The Village adopts an annual budget for the General Fund, Special Revenue Fund and Enterprise Funds. It is prepared in accordance with the basis of accounting utilized by that fund. Any revisions that alter the total expenditures must be approved by the Board of Alderpersons. Budgeted amounts shown are as originally adopted or as amended by the Board. Budget amendments are passed on an as-needed basis. A balanced budget is required.

Cash and Cash Equivalents: Cash includes amounts in demand deposits, interest bearing demand deposits and certificates of deposits. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the Village may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

Investments: Investments are limited by La. Revised Statute 49:327. If the original maturities of investments exceed 90 days, they are classified as investments. Otherwise, the investments are classified as cash and cash equivalents. In accordance with GASB Statement No. 31

VILLAGE OF WILSON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

investments are recorded at fair value with the corresponding increase or decrease reported in investment earnings. All investments of the Village are certificates of deposits held at Feliciana Bank & Trust Co., and the fair value is determined by the face value of the certificate.

Inventory: Inventory of the Village includes only office supplies, the amount of which is considered immaterial. Therefore, the acquisition of such items is expensed when purchased, and the inventory on hand at year-end is not reported in the accompanying financial statement.

Receivables: Receivables are recorded net of any allowance for uncollectible amounts in both governmental and business-type activities. Revenues become susceptible to accrual when they become both measurable and available.

Use of Estimates: The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Restricted Assets: Certain proceeds of enterprise funds are classified as restricted assets on the balance sheet because their use is limited. Components of these assets are as follows:

Customer Deposits

Certificates of Deposit	\$ <u>17,161.44</u>
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Capital Assets: The Village's assets are recorded at historical cost. Depreciation is recorded using the straight-line method over the useful lives of the assets as follows:

Buildings	40 years	Vehicles	7-10 years
Equipment	4-10 years	Infrastructure	40-50 years
Office furniture	5-7 years		

Beginning in June 1999, in accordance with Governmental Accounting Standards Board issued Statement No. 34 the Village has used the basic approach to infrastructure reporting for its governmental activities.

Compensated Absences: The Village does not have any compensated absences.

Long-Term Obligations: In the government-wide financial statements, debt principal payments of both government and business-type activities are reported as decreases in the balance of the liability on the Statement of Net Assets. In the fund financial statements, however, debt principal payments of governmental funds are recognized as expenditures when paid.

At June 30, 2012, the Village had no long-term debt.

VILLAGE OF WILSON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

Net Assets/Fund Balances: In the Statement of Net Assets, the difference between a government's assets and liabilities is recorded as net assets. The three components of net assets is as follows:

Invested in Capital Assets, Net of Related Debt

This category records capital assets net of accumulated depreciation and reduced by any outstanding balances of bonds, mortgages, notes or other borrowings attributable to the acquisition, construction or improvement of capital assets.

Restricted Net Assets

Net assets that are restricted by external sources such as banks or by law are reported separately as restricted net assets. When assets are required to be retained in perpetuity, these non-expendable net assets are recorded separately from expendable net assets. These are components of restricted net assets.

Unrestricted Net Assets

This category represents net assets not appropriable for expenditures or legally segregated for a specific future use.

In the Balance Sheet of governmental funds, fund balances are segregated as follows:

Non-spendable

This includes amounts in permanent funds and inventories that are permanently precluded from conversion to cash.

Restricted

Fund balances that are restricted include those resources constrained to a specific purpose by enabling legislation, external parties or constitutional provisions.

Committed

Fund balances may be committed for a specific purpose by the highest level of decision-making authority through a formal action such as the adoption of an ordinance. The removal of or change in this commitment can only be accomplished by the same level of authority through the same type of action taken to commit the fund balances initially.

Assigned

Resources earmarked for a specific purpose by a government's management are reported as assigned fund balances.

Unassigned

This category represents that portion of equity that are available for any purpose.

VILLAGE OF WILSON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

Interfund Transactions: All interfund transactions, except quasi-external transactions, are reported as operating transfers. These are eliminated in the government-wide statements.

Sales Taxes: Sales taxes are levied by the Police Jury of East Feliciana Parish and allocated to the Village according to their population within the parish.

NOTE 2 – CASH AND CASH EQUIVALENTS

Deposits are stated at cost, which approximates market. Under state law, they must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding, or custodial bank that is mutually acceptable to both parties.

With the adoption of GASB Statement No. 40, only deposits that are considered exposed to custodial credit risk are required to be disclosed. The Village has no deposits (bank balances) that are considered uninsured and uncollateralized at June 30, 2012. The Village has no unsecured funds. All are demand deposits - \$50,316.68 in governmental funds and \$13,953.99 in proprietary funds.

Even though pledged securities are considered uncollateralized under the provisions of GASB Statement No. 3, La. Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified that the fiscal agent has failed to pay deposited funds upon demand.

NOTE 3 – INVESTMENTS

Investments can be exposed to custodial credit risk if the securities underlying the investment are uninsured and unregistered, not registered in the name of the entity or are held either by the counter-party or the counter-party's trust department or agent by not in the entity's name. Investments of the Village are certificates of deposit held by the counter-party in the Village's name. They are secured from risk by \$250,000 of federal deposit insurance and \$202,688 of pledged securities held by Feliciana Bank & Trust Co.

A summary of these investments is as follows at June 30, 2012:

	<u>Cost</u>	<u>Fair Value</u>	<u>Gain (Loss)</u>
Certificates of Deposit:			
Unrestricted	\$ 4,217.96	\$ 4,217.96	\$.00
Restricted	<u>5,719.37</u>	<u>5,719.37</u>	<u>.00</u>
Total	<u>9,937.33</u>	<u>9,937.33</u>	<u>.00</u>

VILLAGE OF WILSON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 4 – RECEIVABLES

The following is a summary of receivables, not including interfund or intergovernmental transactions, at June 30, 2012:

<u>Class</u>	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Enterprise Funds</u>	<u>Total</u>
Accounts	\$.00	\$.00	\$ 10,477.76	\$ 10,477.76
Other	.00	127.72	112.48	240.20
Taxes:				
Franchise	3,490.28	.00	.00	3,490.28
Sales	.00	10,654.27	.00	10,654.27
Total	<u>3,490.28</u>	<u>10,781.99</u>	<u>10,717.96</u>	<u>24,862.51</u>

Utility meters are read on the 15th of each month and bills are computed and mailed by the 25th of each month. The amount of water used from the date the meter is read until the end of the month is an unbilled receivable in the Enterprise Fund. These receivables, included in the above totals, were \$3,629.55 at June 30, 2012.

NOTE 5 – CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2012, was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Retire- ments</u>	<u>Ending Balance</u>
Governmental Activities				
Capital Assets, not being depreciated				
Land	\$ 20,068.59	\$.00	\$.00	\$ 20,068.59
Capital Assets, being depreciated				
Buildings and improvements	35,120.89	.00	.00	35,120.89
Less: accumulated depreciation	<u>20,629.18</u>	<u>878.02</u>	<u>.00</u>	<u>21,507.20</u>
Net Buildings and Improvements	14,491.71	(878.02)	.00	13,613.69
Equipment	135,577.55	.00	.00	135,577.55
Less: accumulated depreciation	<u>104,870.85</u>	<u>6,475.05</u>	<u>.00</u>	<u>111,345.90</u>
Net Equipment	30,706.70	(6,475.05)	.00	24,231.65

VILLAGE OF WILSON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Retire- ments</u>	<u>Ending Balance</u>
Office furniture	4,342.97	.00	.00	4,342.97
Less: accumulated depreciation	<u>4,342.97</u>	<u>.00</u>	<u>.00</u>	<u>4,342.97</u>
Net Office Furniture	.00	.00	.00	.00
 Vehicles	91,468.95	3,606.00	20,756.20	74,318.75
Less: accumulated depreciation	<u>75,572.79</u>	<u>5,813.85</u>	<u>20,756.20</u>	<u>60,630.44</u>
Net Vehicles	15,896.16	(2,207.85)	.00	13,688.31
 Infrastructure	417,306.92	.00	.00	417,306.92
Less: accumulated depreciation	<u>107,938.09</u>	<u>20,834.34</u>	<u>.00</u>	<u>128,772.43</u>
Net Infrastructure	309,368.83	(20,834.34)	.00	288,534.49
 Total Capital Assets, being depreciated, net	<u>370,463.40</u>	<u>(30,395.26)</u>	<u>.00</u>	<u>340,068.14</u>
 Capital Assets, net	<u>390,531.99</u>	<u>(30,395.26)</u>	<u>.00</u>	<u>360,136.73</u>
Business-type Activities				
Capital Assets, being depreciated				
Building and improvements	13,580.00	.00	.00	13,580.00
Less: accumulated depreciation	<u>13,580.00</u>	<u>.00</u>	<u>.00</u>	<u>13,580.00</u>
Net Building and Improvements	.00	.00	.00	.00
 Water system	781,365.66	.00	.00	781,365.66
Less: accumulated depreciation	<u>340,368.17</u>	<u>19,565.51</u>	<u>.00</u>	<u>359,933.68</u>
Net Water System	440,997.49	(19,565.51)	.00	421,431.98
 Sewer system	745,423.33	.00	.00	745,423.33
Less: accumulated depreciation	<u>238,535.52</u>	<u>14,908.47</u>	<u>.00</u>	<u>253,443.99</u>
Net Sewer System	506,887.81	(14,908.47)	.00	491,979.34
 Equipment/Furniture	47,387.17	.00	.00	47,387.17
Less: accumulated depreciation	<u>22,633.22</u>	<u>4,738.61</u>	<u>.00</u>	<u>27,371.83</u>
Net Equipment	24,753.95	(4,738.61)	.00	20,015.34
 Vehicles	.00	3,606.00	.00	3,606.00
Less: accumulated depreciation	<u>.00</u>	<u>515.14</u>	<u>.00</u>	<u>515.14</u>
Net Vehicles	.00	3,090.86	.00	3,090.86
 Total Capital Assets. being depreciated, net	<u>972,639.25</u>	<u>(36,121.73)</u>	<u>.00</u>	<u>936,517.52</u>

VILLAGE OF WILSON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

Depreciation expense was charged to governmental functions as follows:

General government	\$ 3,563.64
Public safety	6,975.72
Public works	<u>23,461.90</u>
Total	<u>34,001.26</u>

NOTE 6 – RETIREMENT SYSTEM

The Village has no retirement system in place other than social security.

NOTE 7 – ACCOUNTS AND OTHER PAYABLES

The following is a summary of payables at June 30, 2012:

	General <u>Fund</u>	Enterprise <u>Funds</u>	<u>Total</u>
Accounts (including withholdings)	\$ 21,728.85	\$ 36,826.34	\$ 58,555.19
Inter-fund transactions	.00	40,917.97	40,917.97
Inter-govt transactions	596.74	1,297.80	1,894.54
Customer deposits	<u>.00</u>	<u>17,161.44</u>	<u>17,161.44</u>
Total	<u>22,352.59</u>	<u>106,035.09</u>	<u>128,360.68</u>

NOTE 8 – DEFERRED REVENUE

Deferred revenue is as follows at June 30, 2012:

Occupational licenses	\$ <u>5,835.00</u>
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The Village operates in a fiscal year while occupational licenses are issued for a calendar year. Funds received for the period June 1 to December 31, 2010, were deferred as stated above.

VILLAGE OF WILSON, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 9 – COOPERATIVE ENDEAVOR AGREEMENTS

On June 8, 2004, the Village entered into a cooperative endeavor agreement with the Community Youth Organization of the Village of Wilson (the Organization) for the purpose of reviving, improving, maintaining, preserving and promoting the beneficial public use of the park area located at 6525 Sycamore Street in Wilson (volunteer fire department building). The Organization assumes full responsibility for its maintenance, supervision and security at all activities held there. While the property is to be open to the public, the Organization has the right to impose reasonable fees as may be necessary for the maintenance, operation and improvement of the park.

NOTE 10 – RELATED PARTY TRANSACTIONS

There were no related party transactions that require disclosure.

NOTE 11 – LITIGATION

There is no litigation that would require disclosure in the accompanying financial statements.

NOTE 12 - SUBSEQUENT EVENTS

There have been no transactions or events subsequent to June 30, 2012, through the date of this report that would materially impact the accompanying financial statements.

REQUIRED SUPPLEMENTAL INFORMATION
(PART 2 OF 2)

**VILLAGE OF WILSON, LOUISIANA
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
YEAR ENDED JUNE 30, 2012**

	<u>Budgeted Amounts</u>		<u>Actual Amounts (Budgetary Basis)</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
Sales tax	\$ 20,000.00	\$ 45,000.00	\$ 30,180.04	\$ (14,819.96)
Franchise fees	20,000.00	20,700.00	18,222.29	(2,477.71)
Occupational licenses	15,000.00	11,500.00	12,194.78	694.78
Fines	60,000.00	62,800.00	63,788.52	988.52
Grant proceeds	50,000.00	-	-	-
Other revenues	500.00	500.00	311.00	(189.00)
	<hr/>			
Total Revenues	165,500.00	140,500.00	124,696.63	(15,803.37)
EXPENDITURES				
General government	70,000.00	70,000.00	66,905.56	3,094.44
Public safety:				
Police	65,000.00	65,000.00	65,296.62	(296.62)
	<hr/>			
Total Expenditures	135,000.00	135,000.00	132,202.18	2,797.82
	<hr/>			
Excess (Deficiency) of Revenues over Expenditures	30,500.00	5,500.00	(7,505.55)	(13,005.55)
OTHER FINANCING SOURCES (USES)				
Transfers	(11,000.00)	(11,000.00)	(11,400.71)	(400.71)
	<hr/>			
Change in Fund Balances	19,500.00	(5,500.00)	(18,906.26)	(13,406.26)
	<hr/>			
Fund Balances, beginning	59,053.47	59,053.47	59,053.47	-
	<hr/>			
Fund Balances, ending	78,553.47	53,553.47	40,147.21	(13,406.26)
	<hr/>			

See Independent Accountants' Review Report

**VILLAGE OF WILSON, LOUISIANA
BUDGETARY COMPARISON SCHEDULE
SPECIAL REVENUE FUND
YEAR ENDED JUNE 30, 2012**

	<u>Budgeted Amounts</u>		<u>Actual Amounts (Budgetary Basis)</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
Sales tax	\$ 60,000.00	\$ 66,700.00	\$ 63,646.47	\$ (3,053.53)
Investment earnings	-	-	582.97	582.97
Other revenues	100.00	-	35.00	35.00
	<hr/>			
Total Revenues	60,100.00	66,700.00	64,264.44	(2,435.56)
EXPENDITURES				
Public works	65,000.00	65,000.00	48,981.30	16,018.70
Capital outlay	-	3,600.00	3,606.00	(6.00)
	<hr/>			
Total Expenditures	65,000.00	68,600.00	52,587.30	16,012.70
	<hr/>			
Excess (Deficiency) of Revenues over Expenditures	(4,900.00)	(1,900.00)	11,677.14	13,577.14
Fund Balances, beginning	40,567.48	40,567.48	40,567.48	-
	<hr/>			
Fund Balances, ending	35,667.48	38,667.48	52,244.62	13,577.14
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See Independent Accountants' Review Report

AGREED-UPON PROCEDURES

MARY SUE STAGES, CPA
A PROFESSIONAL ACCOUNTING CORPORATION

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3121 Van Buren Street, Suite A
P. O. Box 30
Baker, Louisiana 70704-0030
Phone (225) 775-4982 * Fax (225) 775-4912
mstages@butlercpa.brcoxmail.com

Louisiana Society of Certified Public Accountants
American Institute of Certified Public Accountants
Association of Governmental Accountants
Governmental Audit Quality Control Center

INDEPENDENT ACCOUNTANTS' REPORT
ON APPLYING AGREED-UPON PROCEDURES

The Honorable Marilyn Broadway, Mayor
And Board of Alderpersons
Village of Wilson, Louisiana
P. O. Box 40
Wilson, Louisiana 70789

We have performed the procedures included in the *Louisiana Government Audit Guide* and enumerated below, which were agreed to by the management of the Village of Wilson, LA and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about the Village of Wilson, LA's compliance with certain laws and regulations during the year ended June 30, 2012 included in the accompanying *Louisiana Attestation Questionnaire*. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Public Bid Law

1. Select all expenditures made during the year for material and supplies exceeding \$20,000, or public works exceeding \$100,000, and determine whether such purchases were made in accordance with LSA-RS 38:2211-2251 (the public bid law) or R.S. 39:1551-39:1755 (the state procurement code), whichever is applicable.

The cash disbursement journal was scanned and there were no expenditures exceeding \$20,000 for materials or supplies or public works exceeding \$100,000.

Code of Ethics for Public Officials and Public Employees

2. Obtain from management a list of the immediate family members of each board member as defined by LSA-RS 42:1101-1124 (the code of ethics), and a list of outside business interest of all board members and employees, as well as their immediate families.

Management provided us with the required list including the noted information.

3. Obtain from management a listing of all employees paid during the period under examination.

Management provided us with the required list.

4. Determine whether any of those employees included in the listing obtained from management in agreed-upon procedure (3) were also included on the listing obtained from management in agreed-upon procedure (2) as immediate family members.

None of the employees included on the list of employees provided by management in agreed-upon procedure (3) appeared on the list provided by management in agreed-upon procedure (2).

Budgeting

5. Obtained a copy of the legally adopted budget and all amendments.

Management provided us with a copy of the original and amended budget.

6. Trace the budget adoption and amendments to the minute book.

The adoption of the original and amended budgets was traced to the minutes.

7. Compare the revenues and expenditures of the final budget to actual revenues and expenditures to determine if actual revenues failed to meet budgeted revenues by 5% or more or if actual expenditures exceed budgeted amounts by 5% or more.

We compared the revenues and expenditures of the final budget to actual revenues and expenditures. There were no exceptions.

Accounting and Reporting

8. Randomly select 6 disbursements made during the period under examination and:

- (a) trace payments to supporting documentation as to proper amount and payee;

We examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.

- (b) determine if payments were properly coded to the correct fund and general ledger account; and

All six of the payments were coded to the correct fund and general ledger account.

- (c) determine whether payments received approval from proper authorities.

Inspection of documentation supporting each of the six selected disbursements indicated approval from the Mayor and Alderpersons.

Meetings

9. Examine evidence indicating that agendas for meetings recorded in the minute book were posted or advertised as required by LSA-RS 42:1 through 42:12 (the open meetings law).

Evidence examined supported that agendas for meetings were properly posted.

Debt

10. Examine bank deposits for the period under examination and determine whether any such deposits appear to be proceeds of bank loans, bonds, or like indebtedness.

We inspected copies of bank deposit slips for the period under examination and noted no deposits that appeared to be proceeds of bank loans, bonds or like indebtedness.

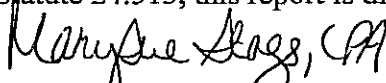
Advances and Bonuses

11. Examine payroll records and minutes for the year to determine whether any payments have been made to employees, which may constitute bonuses, advance, or gifts.

We inspected payroll records for the year and noted no instances that would indicate payments to employees that would constitute bonuses, advances or gifts.

We were not engaged to, and did not perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.



Mary Sue Stages, CPA
A Professional Accounting Corporation
Baker, LA
December 12, 2012

SUPPLEMENTARY INFORMATION

VILLAGE OF WILSON, LOUISIANA
SCHEDULE OF COMPENSATION PAID TO GOVERNING MEMBERS
YEAR ENDED JUNE 30, 2012

The following information is provided in compliance with House Concurrent Resolution No. 54 of the Louisiana Legislature.

<u>Name</u>	<u>Amount</u>
Mayor Marilyn Broadway	\$ 4,400.00
Alderwoman Georgia Honore	1,466.19
Alderwoman Harriett Sensley	1,466.19
Alderwoman Eunice Smiley	<u>1,599.48</u>
Total	<u><u>8,931.36</u></u>

VILLAGE OF WILSON, LOUISIANA
SCHEDULE OF OPERATING EXPENSES
PROPRIETARY FUNDS
YEAR ENDED JUNE 30, 2012

Personal Services:

Bad debts	\$ 1,760.15
Chemicals and supplies	77,678.79
Gas and oil	270.40
Repairs and maintenance	<u>11,466.23</u>
Total Personal Services	91,175.57

Employee and Related Expenses:

Payroll taxes	1,347.63
Salaries and labor	16,165.60
Training	<u>-</u>
Total Employee and Related Expenses	17,513.23

Occupancy:

Utilities and telephone	<u>17,914.06</u>
Total Occupancy	17,914.06

Administrative:

Dues and memberships	759.20
Insurance	5,518.33
Office expense	1,703.00
Postage	1,491.97
Professional fees	<u>7,643.21</u>
Total Administrative	17,115.71

Depreciation:

Depreciation - sewer	14,908.47
Depreciation - water	<u>24,819.26</u>
Total Depreciation	<u>39,727.73</u>

Total Operating Expenses	<u><u>183,446.30</u></u>
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VILLAGE OF WILSON, LOUISIANA
SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS
YEAR ENDED JUNE 30, 2012

Financial Statement Findings

N/A

Management Letter Issues

M2010.03 Fire Insurance Rebates

Recommendation: obtain a copy of the agreement executed in prior years and that the Village either (1) adhere to its provisions or (2) revoke/amend it based on negotiations with the Wilson VFD

Managements' Response: "We will speak with representatives from the Wilson VFD."

Disposition: Resolved

M2010.05 Policies and Procedures

Recommendation: written policies and procedures be adopted and followed appropriately

Managements' Response: "We will begin to formulate the policies and procedures currently in force and add/delete/change accordingly."

Disposition: Partially Resolved

Person Responsible: Mayor Broadway and Board of Alderpersons

Anticipated Completion Date: On-going project

VILLAGE OF WILSON, LOUISIANA
MANAGEMENTS' CORRECTIVE ACTION PLAN
YEAR ENDED JUNE 30, 2012

Section I Compliance and Internal Control Material to the Financial Statements

N/A

Section II Compliance and Internal Control Material to Federal Awards

N/A

Section III Financial Statement Findings

Please refer to schedule of prior year findings for management's response

LOUISIANA ATTESTATION QUESTIONNAIRE
(For Attestation Engagements of Government)

Mary Sue Stages, CPA, APAC
P. O. Box 30
Baker, Louisiana 70704-0030

In connection with your review of our financial statements as of December 31, 2011, and for the year then ended, and as required by Louisiana Revised Statute 24:513 and the *Louisiana Governmental Audit Guide*, we make the following representations to you. We accept full responsibility for our compliance with the following laws and regulations and the internal controls over compliance with such laws and regulations. We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on the information available to us as of the date indicated below.

Public Bid Law

It is true that we have complied with the public bid law, LSA-RS Title 38:2212, and, where applicable, the regulations of the Division of Administration, State Purchasing Office.

Yes [☒] No [☐]

Code of Ethics for Public Officials and Public Employees

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of LSA-RS 42:1101-1124.

Yes [☒] No [☐]

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of LSA-RS 42:1119.

Yes [☒] No [☐]

Budgeting

We have complied with the state budgeting requirements of the Local Government Budget Act (LSA-RS 39:1301-14) or the budget requirements of LSA-RS 39:34.

Yes [☒] No [☐]

Accounting and Reporting

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by LSA-RS 44:1, 44:7, 44:31, and 44:36.

Yes [☒] No [☐]

We have filed our annual financial statements in accordance with LSA-RS 24:514, 33:463, and/or 39:92, as applicable.

Yes [☒] No [☐]

We have had our financial statements audited or compiled in accordance with LSA-RS 24:513.

Yes [☒] No [☐]

Meetings

We have complied with the provisions of the Open Meetings Law, provided in RS 42:1 through 42:12.

Yes [☒] No [☐]

Debt

It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and LSA-RS 39:1410.60-1410.65.

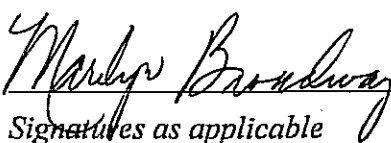
Yes [☒] No [☐]

Advances and Bonuses

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, LSA-RS 14:138, and AG opinion 79-729.

Yes [☒] No [☐]

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the foregoing laws and regulations. We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We acknowledge our responsibility to disclose to you any known noncompliance which may occur subsequent to the issuance of your report.


Signatures as applicable

Mayor 9/12/12 Date